



## Application for Employment

NAME	<i>first</i>	<i>middle</i>	<i>last</i>
ADDRESS	<i>street</i>	<i>city</i>	<i>zip code</i>
TELEPHONE	<i>home</i>	<i>business</i>	
HAVE YOU PREVIOUSLY BEEN EMPLOYED BY THIS LIBRARY?		<i>position</i>	<i>dates</i>
YES          NO			
IF YOU ARE RELATED TO A CURRENT EMPLOYEE OF THE LIBRARY, PLEASE INDICATE:		<i>name</i>	<i>relationship</i>
POSITION FOR WHICH YOU ARE APPLYING			

### Education

HIGH SCHOOL	name	location	YEARS COMPLETED (circle one)			
			1	2	3	4
COLLEGE	name	location	major	degree		
GRADUATE SCHOOL	name	location	subject	degree		
REMARKS ON ANY ADDITIONAL OR CONTEMPLATED EDUCATION:						

### Please Read Before Signing

I hereby certify that all information contained in this application is true and complete. Unless otherwise specified, I authorize the McPherson Public Library to contact all sources necessary to verify this information. I understand that any misstatement or omission is sufficient grounds for immediate discharge.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Application continued on reverse side*

# Employment History

*Please list latest position first*

COMPANY		EMPLOYED FROM
CITY	STATE	<i>to</i> RATE OF PAY
NAME AND TITLE OF YOUR IMMEDIATE SUPERVISOR		MAY WE CONTACT? yes no
YOUR DUTIES AND RESPONSIBILITIES		
REASON FOR LEAVING		

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## References

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