MCPHERSON PUBLIC LIBRARY

Public Comment Policy

Updated by the Library Board in November of 2022

The Public Comment Policy ensures that members of the public are allowed to present their views while permitting the McPherson Public Library Board to conduct meetings in an efficient and effective manner. The Public Comment Policy will apply to regular and special board meetings.

- Public comments are permitted during the time designated on the library board agenda, unless otherwise directed by the Board Chair or presiding officer.
- The Board President or presiding officer determines the order in which speakers will be recognized.
- Each speaker will provide their name and group affiliation (if any).
- Each speaker is allowed a maximum of three minutes to address the board, with additional time provided at the discretion of the Board Chair or presiding officer.
- Public comments must pertain to an item on the agenda or to an issue that is relevant to the Board's work. The Board President retains the right to stop any speaker who raises issues that are not on the agenda or are not relevant to the duties of the library.
- All comments shall be made with civility and courtesy. The Board President or presiding officer may prohibit further comment if proper decorum is not observed.
- The public comment period is not a question and answer period and the Board is not obligated to respond to comments.

Public Comment Policy Card Template

Request to Address the Board of Trustees of the McPherson Public Library

Name: _____

Address: _____

Telephone: _____

City/State/Zip code: _____

I represent: _____

General topic or concern: _____

I have read, understand and will abide by the Public Comment Policy governing my participation at this meeting.

Signature: _____ Date: _____